

26 August 2020

Smooth First Day

Dear Parents,

We are really looking forward to seeing everyone tomorrow morning. In order to ensure a smooth first day, please read the following information carefully:

Drop off

Please have your child go straight to his/her line on arrival, staff will be there to assist. This should **strictly be no more than 5 minutes before the allocated start time**. Only 1 adult may accompany a younger child into the school grounds (with the exception of P1), older pupils should enter by themselves.

It is essential that adults observe social distancing from each other and from other children both inside and outside the playground.

All outside doors will be locked 10 minutes after school start time and pupils arriving after this must go to the front door where they will be escorted to the classroom.

Displaying Symptoms

I have attached a summary which outlines the DENI guidance with regards to the procedures we have to follow if a staff member or pupil displays symptoms. **DO NOT SEND** your child to school if he/she, or anyone in your house, has any of the following symptoms:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature); OR
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual); OR
- a loss of or change in sense of smell or taste.

Communication

We will manage this much more successfully with open communication channels. Information will be sent mainly via Class Dojo (P1-P7)/Seesaw (SCU) and text. If you have updated your mobile phone number, please let the office know. The onus will be on the parent to check for communication. All updates and information will be accessible on the school website and Carryduff Primary app (which you can download free from the App Store or Play Store. Code is 11111 to allow notifications).

If you need to contact the school regarding anything, please use Class Dojo/ Seesaw, telephone or email as you will not be permitted entry to the school.

Lunches

All pupils will eat lunches in the classroom. Packed lunches will be available to buy from Tuesday; a menu is attached. School lunches cost £2.60 and orders must be placed and paid for on the first day of the week.

Remember we are a NUT FREE school; we have several children with severe allergies.

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None of us have all the answers as to how best manage a school restart. We are not medical experts but have followed guidance to make detailed plans to keep our children and staff safe.

I implore you not to send your child to school if they are unwell. If any child becomes unwell in school we will remove them to a quiet space, away from other people, take their temperature (using a remote thermometer) and contact you. Staff will don PPE. If you do not wish us to take your child's temperature, please inform us in writing.

We will monitor how things go on Thursday and Friday; our risk assessments are being constantly reviewed. If the staggered drop off and pick up times are not sufficient to keep access to the playground moving, we will review and amend. The success totally relies on everyone sticking to the allocated start and finish times.

Working together we will manage this in order to have a happy and settled bunch of children back in our building.

Yours sincerely

Barbara Preston

Principal