

Carryduff Primary School
Killynure Road
Carryduff
Belfast
BT8 8EE

Controlled Primary School

Enrolment No. 210
Admissions No. 30

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Website: carryduffprimarysch.weebly.com

Principal: Mrs B Preston MEd PQH
Chair of Board of Governors: Dr G Murphy

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Open Night: Tuesday 5 December – 6.00-8.00pm.

Admissions Criteria

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 and up to 4 pm on 31 January 2024 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 31 January 2024 no applications will be processed until after the close of procedure on 25 April 2024.

Year 1 Intake

- Priority will be given to children who will have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2023 as defined by the new School Age (NI) Act (both groups to be treated equally).
- Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

If the school is over-subscribed the following criteria will apply, in the order stated:

- 1 Children with a sibling* in attendance at the school at the time of application.
- 2 Children who have had a sibling* previously attend the school.
- 3 Children who are the eldest or only in their family (this includes twins and other multiples).
- 4 Children on the basis of the closest proximity to the school. Distances will be measured electronically by the shortest distance from the school pedestrian gate to the child's home using RAC Route Planner.

*The definition of sibling includes brother/sister, half-brother/sister, step-brother/sister and foster brother/sister.

In the event of over-subscription in criteria 1, 2 or 3, the criterion of living in closest proximity to the school, as measured electronically by the shortest distance from the school pedestrian gate to the child's home using RAC Route Planner will be applied.

In the event of 2 children living equidistant from the school, priority will be given to the oldest child.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

This policy is available directly from the school.

Year 1 after the beginning of the school year and Year 2 - Year 7 intake

Available places will be allocated using the above criteria in so far as class sizes will not exceed those permitted in the Department of Education guidelines.

NB: It is the responsibility of parents to ensure that all information relevant to the above criteria is included on the application or provided to the first preference school.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2021/2022	22	22
2022/2023	27	27
2023/2024	23	23